



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, March 12, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. **Call to Order** by Mayor Geno Martini at 2:02:37 p.m.
2. **Roll Call** (Time: 2:02:40 p.m.)
Mayor Geno Martini, Council Members Julia Ratti, Ron Smith, Mike Carrigan, City Manager Shaun Carey, City Attorney Chet Adams, and City Clerk Linda Patterson, PRESENT.

Council Members Ed Lawson, Ron Schmitt, ABSENT

Staff Present: Steve Driscoll, Adam Mayberry, David Bruketta, Chris Cobb, Kim Laber, Armando Ornelas, Bob King, Brian Allen, John Martini, Mark Meranda, Tracy Domingues, Shawna Nelson, Richard Brookes, Todd Saxberg and Teresa Gardner

Invocation Speaker: (Time: 2:03:05 p.m.)

The invocation was given by Bishop Brent Roelofs, from the Church of Jesus Christ of Latter Day Saints.

Pledge of Allegiance (Time: 2:04:09 p.m.)

The Pledge of Allegiance was led by City Manager Shaun Carey.

Mayor Martini recognized the 100th birthday of the Girl Scouts of America. Council member Ratti said the Girl Scouts opened the stock exchange today with the ringing of the bell; the Girl Scouts in Southern Nevada will be lighting the Hoover Dam with a Girl Scout logo, getting National attention. Girl Scouts have been helping girls grow strong for the last 100 years and plan to do it for the next 100. Mayor Martini appreciates all Ms. Ratti does for the Girl Scouts.

Comments from the Public (Time: 2:06:06 p.m.)

Teresa Morros, representing the Brain Injury Association of Nevada and Josh Morros Because I Can said that March is Brain Awareness Month. Ms. Morrows shared her experience with her son who crashed during an off-road race and suffered a severe traumatic brain injury. He was in a coma for 24 days, and when he woke, he had many obstacles to overcome. In June, 2011, Joshua rode his bicycle across the country, 2700 miles to raise awareness of traumatic brain injuries. There are possibilities of full recovery; and she is passionate about helping, educating and spreading awareness. The "First Walk for Thought" is on March 21st in Sparks. Mayor Martini suggested a Proclamation be prepared for that day.

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Approval of the Agenda (Time: 2:11:35 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to approve the agenda as outlined by staff. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

Mayor Martini announced that anything being approved today will have to be a 3-0 vote.

3. Recommendation to Approve Minutes of February 27, 2012 (Time: 2:12:46 p.m.) **Consideration and possible approval of the minutes of the Regular Sparks City Council meeting of February 27, 2012**

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of February 27, 2012. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

4. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:13:22 p.m.)

4.1 Proclamation – American Red Cross Month

Mayor Martini read a proclamation naming March as American Red Cross Month recognizing their help in Northern Nevada since 1989, and their quick response to provide food, emotional support, emergency shelters, emergency assistance, and safety training. Caroline accepted the proclamation on behalf of the Northern Nevada Chapter of the Red Cross and said that 2011 was a very busy year. Every year first responders and unsung heroes are honored; this year the event will be on March 29, 7:30 at Harrah's. Many honors will be awarded; including Ashley Smith of Ashley's Toy Closet who will be receiving a special silver medallion and will be going to Washington DC to compete for a National Award.

4.2 Presentation – Crisis Call Center / Nevada 211 Disaster Response

Kathy Jacobs said the statewide 211 program began in Reno/Sparks in January 2010 to be a public call center in emergency situations. Kathy gave an update on the service's activity and statistics since September 2011. They have two call centers (one in Reno and one in Southern Nevada) and take calls 24/7. They are working on grants to allow them to expand. Council Member Ratti commented that crisis call is a very efficient and effective non-profit partnership, they step up and provide services in times of crisis and daily; she congratulates the call center on a job well done. Mayor Martini also expressed his appreciation; and understands they can always use volunteers or donations; their number is 784-8085.

5. Consent Items (Time: 2:27:09 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Carrigan, to approve Consent Items 5.1 through 5.7 as submitted. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period February 9, 2012 through February 22, 2012

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An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of an application for a Gaming license for United Coin Machine Company dbat Raley's #110, located at 2389 Wingfield Hills Dr., Sparks, NV, 89436, submitted by Mr. Robert Alvin Woodson.

An agenda item from Chief Steve Keefer recommending the City Council approve Mr. Woodson's application for a Gaming license for ten, multi-denominational, upright poker machines for an annual revenue of \$1,200, contingent upon the location being inspected and approved.

5.3 Consideration and possible approval of an agreement with CH2M Hill and reimbursement to the City of Reno for Sparks' share of the award associated with the Dewatering Process at the Truckee Meadows Water Reclamation Facility (TMWRF).

An agenda item from Plant Manager David Bruketta recommending the City Council approve an agreement with CH2M Hill and reimbursement to the City of Reno for Sparks' share of the contract for engineering services associated with the Dewatering Building at the Truckee Meadows Water Reclamation Facility not to exceed the \$156,850 appropriations set aside in the approved 5-Year Capital Improvement Plan (CIP). The City of Reno will administer the contract with CH2M Hill and will be reimbursed for a portion of the costs by the City of Sparks through the current master cost sharing agreement.

5.4 Consideration and possible award of the Victorian Square Parking Garage Lighting Retrofit Project, Bid No. 11/12-020, PWP-WA-2012-133 to Nelson Electric Company, Inc. in the amount of \$99,870.

An agenda item from Capital Projects Manager Chris Cobb recommending the City Council award a contract for replacing the existing HPS lighting fixtures in the Victorian Square Parking Garage with LED lighting fixtures. Appropriations are contained in the 2011/2012 Capital Improvement Plan for this project.

5.5 Consideration and possible approval of a contract with Quality Control Systems (QCS) to perform preventative maintenance duties and repairs at the Truckee Meadows Water Reclamation Facility (TMWRF) in the amount not to exceed \$38,000.

An agenda item from Plant Manager David Bruketta and Maintenance Manager Kim Laber recommending approval of a contract to perform preventative maintenance and repairs to TMWRF facility equipment. Contracted services are needed in order to ensure the continued sustainability of the treatment plant. An hourly rate for these services has been agreed upon with QCS to perform these duties. Following quarterly reconciliation of TMWRF's operating expenses; Sparks is expecting reimbursement from the City of Reno based on the percentage flow split, of the actual cost of this contract.

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5.6 Consideration and possible award of the D Street Sanitary Sewer Rehabilitation Project, Bid No. 11/12-014, PWP-WA-2012-93 to Atlas Contractors, in the amount of \$121,515.17.

An agenda item from Capital Projects Manager Chris Cobb recommending the City Council award a contract to replace the existing sanitary sewer main and laterals on D Street from Rock Blvd to 15th Street. The funds are budgeted in the CIP.

5.7 Consideration and possible award of the federally funded Community Development Block Grant (CDBG) 7th Street Pedestrian Improvements Project, Bid No. 11/12-026, PWP-WA-2012-170 to Granite Construction in the amount of \$198,198.

An agenda item from Capital Projects Manager Chris Cobb recommending the City Council award a contract to replace the existing curb, gutter, sidewalk, driveway, and provide for some landscape improvements on 7th Street from Prater Way to F Street and from Pyramid Way to 6th Street. This project is budgeted and funded through the Community Development Block Grant (CDBG).

6. General Business

6.1 Consideration and possible acceptance of a grant from the US Department of Energy, State Energy Program (SEP). (Time: 2:30:10 p.m.)

An agenda item from Building Official Mark Meranda recommending the City Council accept a grant to obtain operating equipment, supplies and three (3) iPads for the Building Division to help Sparks move towards adoption of the 2009 International Energy Conservation Code. The city will be responsible for the on-going \$360 monthly fee.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to accept the Department of Energy State Energy Program Grant for operating equipment and supplies in the amount of \$3,284.95. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

6.2 Review and possible acceptance of a grant from the E. L. Cord Foundation in the amount of \$15,000 for the City of Sparks Parks and Recreation Department to continue the Senior Day Trip, Breakfast with Santa and a portion of the Leisure Without Limits programs in 2012. (Time: 2:30:15)

An agenda item from Shauna Nelson, Recreation Supervisor, recommending the City Council accept a grant from the E. L. Cord Foundation. Since 2005, the Parks and Recreation Department has provided Senior Day Trips for senior citizens and Breakfast with Santa for families. A portion of the Leisure Without Limits program will be funded with this grant as well. Due to past budget cuts, grant funding awarded by the E.L. Cord Foundation is needed to continue these programs in 2012. These programs contribute to the quality of life in Sparks.

Council Member Ratti stated she appreciates the efforts of the Parks & Recreation Department to pursue grants to help keep these programs going.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the \$15,000 grant funding from the E.L. Cord Foundation for the Sparks Parks and Recreation

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Department to continue the Senior Day Trip, Breakfast with Santa and a portion of the Leisure Without Limits programs in 2012. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

6.3 Consideration and possible acceptance of a \$10,000 grant from the Office of Traffic Safety to purchase mobile computer peripherals used to issue electronic citations and electronic traffic crash records by officers in the field. (Time: 2:31:06 p.m.)

An agenda item from Police Chief Steve Keefer, recommending the City Council accept a grant to provide mobile printers that are necessary for officers to issue electronic traffic citations and print "accident exchange cards" from electronic traffic crash reports in the field.

Deputy Chief Brian Allen explained the Sparks Police Department works with the Join Forces Program to reduce the number of accidents within the city. Each year at their annual conference they have a lottery for the grant and the City of Sparks won this year. Sparks' goal over the next 3 years is to go completely wireless with this technology which will reduce the officer time for issuing citations, and reporting accidents. No city funds are required.

A motion was made by Council Member Smith, seconded by Council Member Carrigan, to accept the \$10,000 equipment grant from the Office of Traffic Safety. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

6.4 Review and possible approval of the 21st Century Community Learning Centers Grant as entered into and secured through collaborative efforts with Lincoln Park, Alice Maxwell, Robert Mitchell, Agnes Risley and Kate Smith Elementary Schools. (Time: 2:33:37 p.m.)

An agenda item from Shauna Nelson, Recreation Supervisor, recommending the City Council approve the contract with the Washoe County School District and accept a grant from 21st Century Community Learning Centers. The City of Sparks Parks and Recreation Department provides enrichment activities, program ideas and resources for planning programs specific to site needs. Programming occurs from school release until 6:00 p.m. on all school days. The grant reimburses the City for the part-time salaries dedicated at these sites per the attached agreements.

This collaboration continues to be a win-win for all parties involved. Participation increase as services are made affordable at these at-risk school sites. Staff does not anticipate any other schools in Sparks to join the program due to the eligibility requirements. The individual agreements total \$21,775.00 (Twenty One Thousand Seven Hundred Seventy Five Dollars) to complete FY11/12. This is in addition to the \$42,863.00 amount approved and used to date. Finance staff submits personnel costs to the county for reimbursement to the city.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to accept the 21st Century Community TEAM UP Grant as entered into and secured through collaborative efforts with Alice Maxwell, Robert Mitchell, Lincoln Park, Agnes Risley and Kate Smith Elementary Schools. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

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- 6.5 Consideration, 1st Reading and possible discussion of Bill No. 2642, an Ordinance providing for the conducting and holding of the 2012 Municipal Elections.** (Time 2:34:48)

Read by title by City Clerk Linda Patterson. The Public Hearing and 2nd Reading was scheduled for March 26, 2012.

- 6.6 Consideration and possible approval to Terminate the Contract with Contract Sweeping Services for Routine Street Sweeping Services (CONTINUED FROM THE JANUARY 23, 2012 MEETING).** (Time 2:35:29)

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to continue this item to the March 26, 2012 City Council Meeting. Council Members Ratti, Smith, Carrigan, YES. Council Members Lawson, Schmitt, ABSENT: Motion carried.

- 7. Public Hearing and Action Items Unrelated to Planning and Zoning**

None

- 8. Planning and Zoning Public Hearings and Action Items**

None

- 9. Comments**

- 9.1 Comments from City Council and City Manager** (Time: 2:37:37 p.m.)

City Manager Shaun Carey discussed the Cashman Good Government award given by the Nevada Taxpayers Association to local governments for their successes. The City of Sparks was a finalist for the Sustainable Sparks Services Initiative (SSSI) in the category of less than 100,000 population; this is second year Sparks has been a finalist. This year was their 90th anniversary and each finalist was awarded \$500. Mr. Carey would like to bring forth a separate agenda item to give the \$500 to the City of Sparks' scholarship program at the University of Nevada, Reno. Mr. Carey thanked the SSSI team for their efforts and time.

- 9.2 Comments from the Public** (Time: 2:38:35 p.m.)

Cathy Brandhorst commented on various subjects.

- 10. Adjournment** (Time: 2:42:18 p.m.)

The meeting was adjourned at 2:42 pm

Mayor

City Clerk

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